



UNIÓN EUROPEA
FONDO DE ASILO,
MIGRACIÓN E
INTEGRACIÓN
Por una Europa plural



GOBIERNO
DE ESPAÑA

MINISTERIO
DE EMPLEO
Y SEGURIDAD SOCIAL

SECRETARÍA GENERAL
DE INMIGRACIÓN Y
EMIGRACIÓN
DIRECCIÓN GENERAL DE
MIGRACIONES



INFORMATION SHEET

TELEMATIC COMMUNICATION OF BIRTH TO THE CIVIL REGISTRY

- At this Hospital you may process the registration application, **from the moment of birth and** within 72 hours, (provided the birth is not included in the cases of exclusion).
- You must **MAKE AN APPOINTMENT**, by calling from the phone in the room where the mother has been admitted or from an external phone using the prefix 968.

Room Telephone	External Telephone	Times	Days
369770	968 - 369770	From 09:00 to 14:00	Monday to Friday
369448	968 - 369448	From 09:00 to 12:00	Saturdays, Sundays and public holidays

You must turn up at the time of your appointment at the "**TRAMITACIÓN DE NACIMIENTOS**" [**BIRTH REGISTRATION**] office, located on the ground floor of the Maternity Hospital near the Centro de Programación [Programming Centre], with the following documentation:

1. Form for Declaration of Birth at the Civil Registry "**Hoja amarilla**" [**yellow page**] (This form is provided by the Hospital).
2. Document proving the ID of the parents (**ID card, NIE or Passport**) and, if applicable, of the declarant.
3. "Libro de Familia" [Family Book] or marriage certificate (where appropriate).

IMPORTANT NOTE: The abovementioned documents must be ORIGINAL and VALID.

CASES OF EXCLUSION.

In the following cases, the communication of the registration **CANNOT be made from the Hospital and you will have to go personally to the corresponding Civil Registry office:**

- When you have exceeded the legal limit of 72 hours from birth.
- If the mother has a previous marriage and it is necessary to rebut the husband's legal presumption of paternity.
- If any of the parents is a minor or has capacity judicially amended.
- In the case of non-marital children in the event of absence, death or incapacity of the father, mother or both parents.
- When both parents are foreigners of a different nationality.
- If the birth occurs outside the Hospital (in the ambulance, at home).
- If the mother has renounced her child.
- If registration is going to be made at any of the following Courts of Peace: Cehegín, Ceutí, Moratalla, Ojós or Ulea.